



# City of Concord, New Hampshire

## PURCHASING DIVISION

COMBINED OPERATIONS & MAINTENANCE FACILITY

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October 19, 2009

### ADDENDUM NUMBER THREE

RFP14-10

CIP #443: COMMUNITY CENTER ARCHITECTURAL & ENGINEERING  
EVALUATION, SPACE PLANNING, & BUSINESS PLANNING PROJECT

TO ALL FIRMS OF RECORD: This addendum forms a part of and modifies the proposal and contract documents and technical specifications for the project named above. The following additions, changes and clarifications are made to the original proposal documents:

**1. Proposal Due Date and Time.** The due date and time for submission of all proposals shall be changed from October 20, 2009 not later than 2:00 pm to **October 27, 2009 not later than 2:00 pm.**

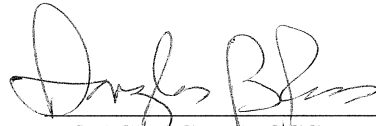
**2. Task 2 E on page 16.** Proposers are advised that in addition to preparing space programs for each of the existing 4 community centers, the Consultant shall also prepare conceptual schematic floor plans and conceptual schematic site plans in order to depict how the existing facilities could be expanded in order to meet programmatic aspirations. The City shall make available data from its Geographic Information System (GIS) free of charge in a CAD format desired by the Consultant for the purpose of preparing conceptual schematic site plans. Said files which the City has available within its GIS includes, but is not limited to, parcel boundaries, existing building and pavement foot prints, wetlands, topography (2' contours), water / sewer mains, as well as digital geo-referenced aerial photographs (2000 and 2005). In addition, the consultant shall prepare at least 1 exterior elevation rendering of what each center may look should they be preserved, renovated, and expanded to meet community needs.

**3. For Tasks 3A and 3B on page 17.** Proposers are advised that in addition to preparing space programs for the conceptual City Wide and "Magnet Centers", the Consultant shall also prepare conceptual schematic floor plans and "generic" conceptual schematic site plans in order to depict how these facilities may be laid out. Unless the

City issues a change order for the work or specifies a specific "real" location for the City Wide or Magnet Centers, the conceptual schematic site plans shall be prepared for a generic parcel which shall assume adequate acreage, flat topography, suitable soils and access to utilities. If, during the course of the project, the City specifies a real location for either the City Wide or Magnet centers, it shall make available pertinent data from its GIS in a CAD format desired by the Consultant for said "real" locations. In addition, the consultant shall prepare at least 1 exterior elevation rendering of what the conceptual City Wide and Magnet Centers may each look like if pursued by the City.

PLEASE BE ADVISED THAT EACH CONSULTANT MUST ACKNOWLEDGE RECEIPT OF ADDENDUM ONE, TWO AND THREE AS PART OF THEIR PROPOSAL SUBMISSION.

CITY OF CONCORD, NEW HAMPSHIRE

A handwritten signature in black ink, appearing to read 'Douglas B. Ross', is written over a horizontal line.

DOUGLAS B. ROSS  
PURCHASING MANAGER